

'FRIENDLY' EVENT SANCTION PROCEDURE

To have a friendly event sanctioned please follow these steps.

"FRIENDLY EVENTS" (non-qualifiers)

IMPORTANT NOTE:

Friendly events CANNOT be used for qualifying to State Championships

EXCEPT for WG State Stream levels – scores for WG State Stream levels may be obtained from a 'Friendly' event.

1. Prior to Competition – Application & Venue Check

Please complete the following forms and submit them to Gymnastics NSW no later **TWO months** prior to the competition via events@gymnsw.org.au with all the following documents

- 1. Event Application Form**
- 2. Equipment Check Form**
- 3. Agreement Form**

- A list of Sanction Officers (SO) can be found in the events section of the website under sanctioned competitions or contact GNSW at the above email address.
- Invite your designated SO to visit the competition venue for an inspection of the venue and the equipment, if required, cross checking with the information supplied on the above forms. If greater than one event is proposed at the venue during the year, the SO may sign off on all events during the one visit.
- Equipment should be subject to regular equipment maintenance checks. This can be verified by an equipment maintenance schedule or any other method deemed appropriate by the SO.

2. Conduct Competition

- Please ensure that the competition has the required judges for the level of competition. The final competition sanction will be dependant upon appropriately qualified judges, judging at the event. For a list of minimum accreditation required to judge each level of your competition please refer to the events section of the website under sanctioned competitions.

3. Following the competition – Results, Judges Panels & Reports

- **ON THE IMMEDIATE MONDAY** following your event the following information is required to be issued to Gymnastics NSW
 - List of the final judging panels and the sessions that they judged
 - Electronic copy of ALL results
 - Copy of any completed accident reports relating to accidents at the competition
- **The event report** document is to be submitted electronically within **ONE WEEK** on the event concluding to events@gymnsw.org.au
- Provided the appropriately qualified judges judged at the event, and the necessary sheets have been submitted, the competition will be sanctioned by the SO and Gymnastics NSW.
- GNSW will forward the results and the judges list to the respective SMC for their reference. If the SMC is not satisfied that appropriately qualified judges judged at the competition they should consult with the SO. Together the SO and SMC representative should discuss whether the competition should be sanctioned. If a dispute arises the GNSW Sanction Officer will determine an appropriate outcome.
- The event results and judges list will be filed for future reference and placed on the website.

NOTE: The Gymnastics NSW Sanction Officer may decline a sanction request at their discretion