

QUALIFYING EVENT SANCTION PROCEDURE

To arrange a competition as a qualifier for a State Championships event ALL hosts MUST complete all points within the application prior to submission.

QUALIFYING EVENTS:

1. For Qualifying Event Approval – **Application & Venue Check**

- Please complete the following forms for each event application and submit them to Gymnastics NSW no later than the specified closing dates below

Rhythmic Gymnastics: Friday 19th February

Women's Gymnastics Friday 12th March

All other Gymsports: Friday 5th March

Applications to be sent to events@gymnsw.org.au with all the following documents

1. **Event Application Form**
2. **Equipment Check Form**
3. **Agreement Form**

- **ALL QUALIFYING EVENTS MUST be conducted and completed PRIOR to the published closing date for entries into that respective State Event. All results and judging panels are to be received by the Gymnastics NSW Office the immediate Monday following the event; for final sanctioning approval.**

Email to: events@gymnsw.org.au

- All applications will be forwarded to the SMC for approval and once finalised, clubs will be notified of the decision via email following the closure of application and events will then be placed on the website.
- Your venue MUST be sanctioned by an office prior to submitting application to NSW Gymnastics Association; a list of Sanction Officers (SO) can be found in the events section of the website under sanctioned competitions.
- Invite your designated SO to visit the competition venue for an inspection of the venue and the equipment, if required, cross checking with the information supplied on the above forms. If greater than one event is proposed at the venue during the year, the SO may sign off on all events during the one visit.
- Equipment should be subject to regular equipment maintenance checks. This can be verified by an equipment maintenance schedule or any other method deemed appropriate by the SO.

2. Prior to the Competition – **Judging Panels Approved**

- Judging Panels MUST be sent to the appropriate SMC judging coordinator **TEN (10) days prior** to the competition to ensure that the Judging Panels meet the minimum requirements.
 - Please see the applicable gymsport management committee section of the GymNSW website to locate the contact details for the judging coordinator.

3. Event Judge Requirements

- The competition must have the required judges for the level of competition. The final competition sanction will be dependant upon appropriately qualified judges, judging at the event.
- For a list of minimum accreditation required to judge each level of your competition please refer to the judging requirements document of the website under sanctioned competitions.

4. **Following the competition – Event Results, Judges Panels & Reports**

- **ON THE IMMEDIATE MONDAY** following your event the following information is required to be issued to Gymnastics NSW
 - List of the final judging panels and the sessions that they judged
 - Electronic copy of ALL results
 - Copy of any completed accident reports relating to accidents at the competition

- **The event report** document is to be submitted electronically within **ONE WEEK** on the event concluding to events@gymnsw.org.au

- Provided the appropriately qualified judges judged at the event, and the necessary sheets have been submitted, final competition sanctioning will be approved by the SO and Gymnastics NSW.
 - If the above procedures are NOT met, Gymnastics NSW, in conjunction with the Sanctioning Officer and the applicable SMC, has the right to refuse final sanctioning of that event.

- Gymnastics NSW will forward the results and the judges list to the respective Sports Management Committee's for their review. If the SMC is not satisfied that appropriately qualified judges judged at the competition consultation with occur with the Sanctioning Officer, & Gymnastics NSW to discuss the final approval on sanctioning.

- If a dispute arises the GNSW Sanction Officer will determine an appropriate outcome.

NOTE: The Gymnastics NSW Sanction Officer may decline a sanction request at their discretion